



Articulated Credit Student Checklist

- I am a Junior or Senior in an approved career and vocational high school program that has at least one active articulated agreement with Massachusetts community colleges.
- I have a "B" (3.0) average Grade Point Average in my vocational courses and a 2.5 ("C") overall.
- I took the Accuplacer exams to ensure I am college-ready and that I register for appropriate college courses. (Recommended)
- I met with my community college academic advisor to review my eligibility for articulated college credit **prior to high school graduation**. I have documentation from my high school of my eligibility for articulated credit that includes my grade point average, the career/vocational courses I completed and the appropriate signatures. This could include any or all of the following:
 - a letter from my selected community college.
 - a high school transcript that identifies articulated courses.
 - a Certificate of Program Completion that will award articulated credit.
 - a high school program articulation chart with my program checked off.
- My high school guidance counselor advisor and I filled out any required community college course waiver for credit forms. The high school kept a copy of the form for their records.
- I applied to and was admitted to a Massachusetts community college degree or certificate program that requires the articulated course(s). When I met with my college academic advisor, I told him/her I was eligible for articulated credit and provided copies of my documentation.
- Upon enrolling in my college program**, I met with my academic advisor to check on my articulation eligibility and to submit any completed college course waiver for credit forms; I kept a copy for my records. I did this my first semester on campus to make sure I am enrolled in appropriate courses.
- I checked with Student Records to make sure my articulated credit was applied towards my degree program. **I know this credit is only available within two years of high school graduation.**