

Community Colleges Statewide Articulation Agreements with Chapter 74 Approved Vocational Technical Schools

Process for Inclusion of Credit on Transcript - Updated Fall 2014

Procedure for inclusion of accepted statewide articulated credit of Chapter 74 School programs on Community College Transcripts:

1. High School Guidance Counselors/Offices will be responsible for informing eligible Chapter 74 students about the opportunity to receive community college credit through the statewide articulation agreements. Each high school can choose the method of communication that is appropriate for their staffing levels; including through regular/routine communications about college pathways and options. Community College Admissions personnel who already annually or routinely visit Chapter 74 high schools as part of recruitment efforts will also promote the statewide articulated credit option to prospective students.
2. High schools with Chapter 74-approved vocational technical education programs will list articulated credit on the transcripts of “eligible” students. The high school transcript should include the following statement:
“This Student Meets the Requirements for Receiving Credit through the Chapter 74 Vocational Technical Schools Statewide Community Colleges Articulation Agreement in _____ (list program).”
As of November 2014, 14 statewide articulation agreements have been adopted. A full list of agreements with program to course credit equivalencies is listed at www.masscc.org/partnerships-initiatives/voc-schools-articulation-agreements.
3. If the above statement cannot be included on a high school transcript (due to technology system issues), the high school will include a letter on official stationary attached to the transcript of the student applying to a community college indicating the student meets the criteria for the Chapter 74 Statewide Community Colleges Articulation Agreement in _____ (list program). If an eligible student submits his/her transcript with the admissions application, they should include the letter indicating they are eligible for articulated credit (High School Guidance Counselors and technical instructors will advise students of this process).
4. Admissions personnel from the Community Colleges will receive information from the student that they meet the requirement to receive college credit under the Chapter 74 School Statewide Articulation Agreement in _____ (list program). As noted above this will be done directly via high school transcript or in a separate letter on separate high school stationary. Community College Admissions Offices will notify the students in the Admissions Acceptance Packet that they will receive _____ (list amount of credit agreed upon within the Statewide Agreement for the particular community college). This can be done right in the Acceptance Letter or a separate communication included with the Acceptance packet. If possible, it is important that the student receive both communications at the same time.
5. College Registrars apply credit to the college transcript upon students enrolling in the college. The student does not need to do anything additional for credit inclusion on the college transcript since it is already listed on the high school transcript or official high school letter.
6. Information on the Chapter 74 Statewide Articulation Agreement(s) will be included in all 15 community college catalogues (online via real-time and for the next scheduled/available print version).
7. The Massachusetts Community Colleges Executive Office (MCCEO) will provide information on additional statewide articulation agreements annually to presidents, chief academic officers and chief enrollment officers.